

THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010.

INTERNATIONAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on ...2012...

Members Present	Subject	Discussion	Resolution	Signature
Dr. P. Chinnathambi - Chair Person	Analysis of Nac Peer Team Visit - Oct-2011.	Mr. R. Johnson Victor brief the contents given by the NAC Member the welcome by Dr. P. Chinnathambi	Babu, the Coordinator of the report Peer Team Visit. Address delivered by the Chair person. assured that will cooperate a good ranking will fill the recom- mendation of Peer Team Visit. The weaknesses Peer Team were Providing more visited and Library was disbursed. Mr. Chelliah, visited to get more funds from NAC.	It was resolved to: 1. Apply for more funds from NAC. 2. Organize Meetings with the help of experts to elaborate the ways and means of applying Major Projects. 3. To apply for Seminar or Conference periodically. 4. Concentrate more on Extension activ- ities.
Mr. M. Chelliah - Management Representative		Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.		1. Apply for more funds from NAC. 2. Organize Meetings with the help of experts to elaborate the ways and means of applying Major Projects. 3. To apply for Seminar or Conference periodically. 4. Concentrate more on Extension activ- ities.
Mr. P. T. Chidambaram - Management Representative	Visit - Oct-2011.	Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.	It was resolved to: 1. Apply for more funds from NAC. 2. Organize Meetings with the help of experts to elaborate the ways and means of applying Major Projects. 3. To apply for Seminar or Conference periodically. 4. Concentrate more on Extension activ- ities.	13.11.2012 [Signature]
Dr. T. Paramasivan - Local Society Nominee		Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.		13.11.2012 [Signature]
Mr. Kanagasabathu - Local Society Nominee	Visit - Oct-2011.	Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.	It was resolved to: 1. Apply for more funds from NAC. 2. Organize Meetings with the help of experts to elaborate the ways and means of applying Major Projects. 3. To apply for Seminar or Conference periodically. 4. Concentrate more on Extension activ- ities.	13.11.2012 [Signature]
Dr. Arichar - Member		Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.		13.11.2012 [Signature]
Dr. Elango - Member	Visit - Oct-2011.	Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.	It was resolved to: 1. Apply for more funds from NAC. 2. Organize Meetings with the help of experts to elaborate the ways and means of applying Major Projects. 3. To apply for Seminar or Conference periodically. 4. Concentrate more on Extension activ- ities.	13.11.2012 [Signature]
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Mr. Satharaman - Member	Visit - Oct-2011.	Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.	It was resolved to: 1. Apply for more funds from NAC. 2. Organize Meetings with the help of experts to elaborate the ways and means of applying Major Projects. 3. To apply for Seminar or Conference periodically. 4. Concentrate more on Extension activ- ities.	13.11.2012 [Signature]
Mr. Satharaman - Member		Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.		13.11.2012 [Signature]
Mr. K. K. K. K. - Member	Visit - Oct-2011.	Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.	It was resolved to: 1. Apply for more funds from NAC. 2. Organize Meetings with the help of experts to elaborate the ways and means of applying Major Projects. 3. To apply for Seminar or Conference periodically. 4. Concentrate more on Extension activ- ities.	13.11.2012 [Signature]
Mr. K. K. K. K. - Member		Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.		13.11.2012 [Signature]
Mr. V. T. S. Natarajan - Member	Visit - Oct-2011.	Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.	It was resolved to: 1. Apply for more funds from NAC. 2. Organize Meetings with the help of experts to elaborate the ways and means of applying Major Projects. 3. To apply for Seminar or Conference periodically. 4. Concentrate more on Extension activ- ities.	13.11.2012 [Signature]
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Mr. R. Johnson Victor - Member Secretary	Visit - Oct-2011.	Mr. P. T. Chidambaram the management fully to attain from NAC further and evaluation of Peer Team mentioned by the discussed elaborately aidet facility was improvement of disbursed. Mr. Chelliah, visited to get more funds from NAC.	It was resolved to: 1. Apply for more funds from NAC. 2. Organize Meetings with the help of experts to elaborate the ways and means of applying Major Projects. 3. To apply for Seminar or Conference periodically. 4. Concentrate more on Extension activ- ities.	13.11.2012 [Signature]
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Mr. R. Johnson Victor
- Member Secretary

Principal
The M.D.T. Hindu College
Tirunelveli - 627 010.

THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 11.01.2013

Members Present	Subject	Discussion	Resolution	Signature
1. Dr. P. Annamthambi - Chair Person	Automation of College Office	Mr. R. Johnson Victor Balan read out the Action taken Report.	1. It was resolved to train office staff in handling computer effectively.	1.
2. Mr. Dalavoy T. Ramasamy - Management Rep.	Infrastructural Improvement in Office	Also he suggested that it would be a long process. Staff should be given computer training.	2. It was resolved to arrange LAN connections in the office.	2.
3. Mr. B.T. Chidambaram - Management Rep.	Library - facilities improvement	Mr. Seetharaman suggested that the LAN connection will be arranged in the office with in a month. The co-ordinator requested to issue library tickets to the self-financed students.	3. It was resolved to issue library tickets to self finance students too.	3.
4. Dr. T. Paramasivan - Social Society Nomin				4.
5. Mr. Kanna Subbapillai - Social Society Nomin				5.
6. Dr. D. Sridhar - Member				6.
7. Dr. M. Elango - Member				7.
8. Dr. S. Elango Subramanian - Member	Special Switchee			8.
9. Mr. A. Seetharaman - Member	1. Ms. Meenakshi Sundaram President, College Committee			9.
10. Ms. S. Kavitha - Member	2. Mr. N. Chelviak. Secretary, College Committee			10.
11. Mr. V.T.S. Natarajan - Member	3. Mr. R. Suresh, Member College Committee.			11.
12. Mr. R. Johnson Victor Balan - Coordinator				12.

"R. JOHNSON VICTOR BALAN"
CO-ORDINATOR
THE M.D.T. HINDU COLLEGE
TIRUNELVELI - 627 010

10000/- towards the Health Insurance Fund of Women Cell.

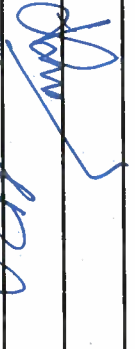
THE MADURAI DEPARTMENT
PRINCIPAL
THAYUMANAVAR HINDU COLLEGE
MADURAI

THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 20.08.2015

Members Present	Subject	Discussion	Resolution	Signature
1. Dr. P. Chinnaiah	1. Office Automation	Mr. R. Johnson Victor Babu, the coordinator welcomed all and then read the report of the last academic year. Office automation and library automation were discussed elaborately. Members' views on getting BSNL Wi-Fi connections were analysed. The following points, such as mentioned by the Steering Committee members during the further action for the further action:	It was resolved to: 1. request the management to purchase office automation software package-wise and to commence with Admission, Accounting and Pay-roll.	
2. Mr. Dalavoy T. Ramasamy	2. Report of the last Academic Year		2. Collect information and quotation for Wi-Fi.	
3. Mr. B. T. Chandrabaran	3. Plans of the Academic Year		3. Complete the Library Automation within this academic year.	
4. Dr. T. Paramasivan	4. Creating Wi-Fi Campus		4. Provide a room for Placement Cell.	
5. Mr. M. Kanagasabayaraj	5. Any Other Matter		5. Request the Management to extend Flat-Tables for boys	
6. Dr. D. Sridhar			6. To start a research journal	
7. Dr. M. Elango			7. Request the management to allot some fund every year for the construction of compound wall.	
8. Mr. S. Elango Subramanian			8. Allot a room for research scholars.	
9. Mr. A. Senthilaraman				
10. Ms. S. Kavitha				
11. Mr. V. T. S. Narayanan				
12. Mr. R. Johnson Victor Babu				

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THE M.D.T. HINDU COLLEGE
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THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 30.10.2013

Members Present	Subject	Discussion	Resolution	Signature
1. Dr. P. CHINNATHAMBI - Chair Person.	1. ESTABLISHMENT OF RESEARCH FORUM	The Coordinator and then read out the agenda.	It was resolved to:	
2. Mr. DALAYOR. T. KANAGAM - MANAGEMENT REP.	2. Audio Visual TEACHING	Establishment of Research Forum was discussed. The coordinator explained the nature and function of the Research Forum.	1. To establish a Research Forum to encourage research in all the departments and to mobilize research funds from various funding agencies other than UGC.	B. Selvadurai
3. Mr. B. T. GUDAMBARAM. - MANAGEMENT REP.	3. PENDING ISSUES	The promotion of the Research Forum of the Research projects was also discussed. Ispike discussed about the pending issues such as Office Automation, and Library Bar Coding.	2. To strengthen ICT Teaching.	Mr. B. S. S. S. S.
4. Dr. T. PARAMASIVAN. - LOCAL SOCIETY NOMINEE	4. ANY OTHER MATTER.			
5. Mr. M. KANAGA SABARATHIN - LOCAL SOCIETY NOMINEE				
6. Dr. D. SRIDHAR - MEMBER				
7. Dr. M. ELANGO - MEMBER				
8. Mr. S. ELANGO SUBRAMANIAN - MEMBER				
9. Mr. A. SEETHARAMAN - MEMBER				
10. Ms. S. KAVITHA - MEMBER				
11. Mr. V. T. S. NATARAJAN - MEMBER				
12. Mr. R. JOHNSON VICTOR BABU - COORDINATOR & MEMBER SECRETARY				

[Signature]
R. JOHNSON VICTOR BABU
Co-ordinator, IQAC
The M.D.T. Hindu College,
Tirunelveli - 627 010

[Signature]
PRINCIPAL
THE MADURAI DIRAVIYAM
THIRUMANAVAR HINDU COLLEGE
PETTAI, TIRUNELVELI - 10.

TIRUNELVELU - 627 010

07.03.2014

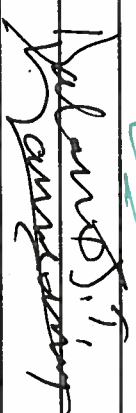
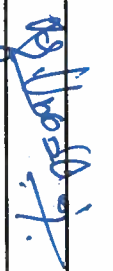
Members Present	Subject	Discussion	Resolution	Signature
1. Dr. P. CHINNATHAN - CHAIR PERSON.	1. OFFICE AUTOMATION	The Coordinator welcomed all and then he explained the subjects to be discussed in the meeting.	It was resolved to:	
2. Mr. DALAVY. T. RAMAN - MANAGEMENT REP.	2. LIBRARY AUTOMATION	The implementation of full-office automation was discussed elaborately.	1. To Request the management to sanction required fund for the infrastructural improvement of the office including new flooring and electrification.	
3. Mr. B.T. CHIDAMBARAM - MANAGEMENT REP	3. OFFICE INFRASTRUCTURAL IMPROVEMENT	Dr. Sethuraman insisted the need of new electrification in the office building so that more computers can be provided to automate the entire office.	2. Request the management to quicker the library building extension work so that a fully automation work can be done smoothly.	
4. Dr. T. PARAMASIVAN - LOCAL SOCIETY NOMINEE	4. ANY OTHER MATTER			
5. Mr. M. KANAKASUBBATHY - LOCAL SOCIETY NOMINEE				
6. Dr. T. SRIDHAR - MEMBER				
7. Dr. M. ELANGO - MEMBER				
8. Mr. S. ELANGO SUBRAMANIAM - MEMBER				
9. Mr. A. SETHIA RAMAN - MEMBER				
10. Ms. S. KAVITHA - MEMBER				
11. Mr. V.T.S. NARAYAN - MEMBER				
12. Mr. R. JOHANN VIKAR BABA - COORDINATOR & MEMBER SECRETARY				

THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 17.04.2014

Members Present	Subject	Discussion	Resolution	Signature
1. Dr. P. GUNATHANAR - Chair Person	1. APPROVAL OF FINANCIAL STATEMENT	The Coordinator welcomed all members and briefed the Agenda of the meeting. He read the minutes of the previous meeting. Also he thanked the management for giving permission to restructure college office according to the modern requirements. Then the coordinator read out the income and expenditure of the financial year 2013-14 regarding which the members committee approved. Then the future plans were discussed.	It was resolved to 1. To complete the infrastructure improvement of the college office in the summer vacation. 2. To get more funds from AIC and other Funding Agencies for various Research projects and to conduct Seminars. 3. To improve the means of teaching by using various modern methodologies. 4. To concentrate more on the Research Activities. 5. To conduct more students-centred programmes.	
2. Mr. D. ANAND T. KANAGAN - MANAGEMENT REP.	2. Plans for Next Academic Year			
3. Mr. B. T. CHIDAMBARAN - MANAGEMENT REP.	3. ANY OTHER MATTER.			
4. Dr. T. PARAMASIVAN - Local Society Nominee				
5. Mr. M. KANAGASABATHY - Local Society Nominee				
6. Dr. D. SRIDHAR - MEMBER				
7. Dr. M. ELANGO - MEMBER				
8. Mr. S. ELANGO SUBRAMAN - MEMBER				
9. Mr. A. SEETHA RAMAN - MEMBER				
10. Ms. S. KAVITHA - MEMBER				
11. Mr. Y. T. S. NATARAJAN - MEMBER				
12. Mr. P. JOHNSON VICTOR BABU - COORDINATOR				
MEMBER SECRETARY				

THE M.D.T. HINDU COLLEGE
TIRUNELVELI - 627 010

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THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 24.09.2014

Members Present	Subject	Discussion	Resolution	Signature
1. <u>P. P. CHINATHAN</u> Chair Person	1. Plans for the Academic Year	The Coordinator welcomed all members and briefed the Agenda of the meeting. Then he read the minutes of the previous meeting. Also he expressed his thanks to the Management for the recently completed office and its automation process. The plans for the academic year were discussed. Various ways to get research funds were discussed elaborately. The members appreciated the department physics for the processing of P. I core financial assistance for Science department.	It was resolved to: 1. To give proper training to the faculty members on Power Point Presentation.	<u>S.S. Babu</u> Principal 24/9/14
2. <u>Mr. J. Jayaraj</u> - Management Rep.	2. Teaching Through Technology		2. Make the ICT Teaching tools available and accessible at anytime to any teacher by completing the Tool card works before 20 th October 2014.	<u>N. Ramasamy</u> 24/9/14
3. <u>Mr. B. J. Chidambaram</u> - Management Rep.	3. Any Other Matter		3. To conduct many leadership training programmes to the students.	<u>N. Ramasamy</u> 24/9/14
4. <u>Dr. T. Ramanathan</u> - Local Society Nominee			4. To try more number of innovative practices in every department.	<u>A. S. S. S. S. S.</u> 24/9/14
5. <u>Mr. M. Kanaga Sabarathnam</u> - Local Society Nominee			5. To strengthen consultancy services among faculty members.	<u>V. T. S. S. S.</u> 24/9/14
6. <u>Dr. D. Sridhar</u> - Member				
7. <u>Dr. M. Elango</u> - Member				
8. <u>Mr. S. Elango Sureshbabu</u> - Member				
9. <u>Mr. A. Seetha Raman</u> - Member				
10. <u>Ms. S. Kavitha</u> - Member				
11. <u>Mr. V. T. S. Natarajan</u> - Member				
12. <u>Mr. R. Johnson Vignarajah</u> - Coordinator - Member Secretary				

S. S. Babu
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The Madurai Hindu College
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THE M.D.T. HINDU COLLEGE

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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 21.01.2015.

Memo no. Person	Subject	Discussion	Resolution	Signature
1. P. CHINATHAMBI - CHAIR PERSON	1. ICT Teaching Facilities.	The Coordinator welcomed all members and briefed the agenda of the meeting. Then the Coordinator thanked the Management for providing LCD Projectors to all the departments and in two Seminar halls which will enable the teachers to strengthen the ICT teaching. Also it was discussed about various guidelines to streamline the ICT teaching. The necessity of renovating the Managing Committee Chamber and College Auditorium was discussed elaborately. The Principal explained the Government order regarding the prevention of anti-social activities among the students and he listed out various directions offered by the Department of Higher Education. All members suggested many ways to prevent the anti-social activities among the students. Honu. B.T. Chidambaram talked about the psychology of the present students and he insisted on motivation and good counselling among the students. Finally the coordinator proposed vote of thanks. <i>Thank you</i>	1. To thank the Management for the ICT Teaching Facilities arranged.	<i>[Signature]</i>
2. Mr. J. JAYARAJ - MANAGEMENT REP.	2. ICT Teaching Regulations.		2. A regular Entry in Dept. registers to be made on every PPT Presentation.	<i>[Signature]</i>
3. Mr. B. T. CHIDAMBARAM - MANAGEMENT REP.	3. Renovation of Managing Committee Chamber		3. To request the Management to sanction some fund to renovate the Managing Committee Chamber and Auditorium	<i>[Signature]</i>
4. Dr. T. PARAMASIVAN - Local Society Nominee	4. Renovation and false ceiling work in College Auditorium.		4. To issue identity cards to the students as well as staff members	<i>[Signature]</i>
5. Mr. M. KANAKASABATHAN - Local Society Nominee	5. Prevention of Anti-social activities among the students.		5. To request the Management to arrange VA. Watchmen for proper security arrangements to monitor the entry and exit of the students.	<i>[Signature]</i>
6. Dr. D. Sridhar. - MEMBER				<i>[Signature]</i>
7. Dr. M. Elango - MEMBER				<i>[Signature]</i>
8. Mr. S. Elango - MEMBER				<i>[Signature]</i>
9. Dr. A. SEETHA RAMAN - MEMBER				<i>[Signature]</i>
10. Ms. S. KAVITHA - MEMBER				<i>[Signature]</i>
11. Mr. V. T. S. NARAYAN - MEMBER				<i>[Signature]</i>
12. Mr. R. JINSON - COORDINATOR MEMBER SECRETARY				<i>[Signature]</i>

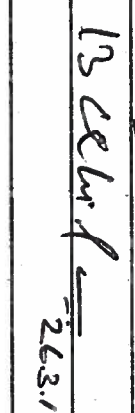
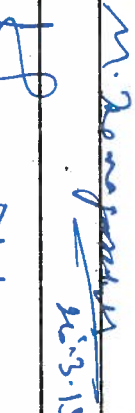
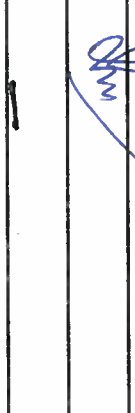
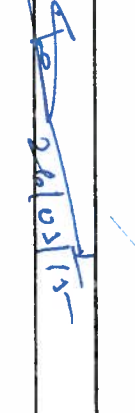
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TIRUNELVELI - 627 010

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 26-03-2015

Members Present	Subject	Discussion	Resolution	Signature
1. P. Chinathambi - Chair Person	1. Completion of Infrastructure Improvement Next.	The Coordinator welcomed all members and explained the Agenda. The minutes of the previous meeting was read.	1. To request the Management to approve funds for renovating the school toilet during next academic year.	 26.3.15
2. Mr. P. Mahaveer. Ramasamy - Management Rep.	2. Achieving Year Plans.	Also the Coordinator thanked the Management for the release of ample funds to carry out the infrastructural works. He stated that the plans of the academic year regarding the improvement of infrastructure were fulfilled. The year plans were discussed and found fulfilled. During the discussion on Academic and Environment Auditing the Principal assured that he would arrange a suitable external experts for the above said auditing. Mr. P.T. Chidambaram, the Management Representative, told that some environmentalists could be called for the external environmental auditing. AAR was analysed and necessary recommendations were made. Finally the Coordinator proposed vote of thanks.	2. To arrange the experts from other institutions for External Academic Auditing	 26.3.15
3. Mr. B.T. Chidambaram - Management Rep	3. Environment Auditing		3. To contact Environmental Science Dept for the experts for Environmental auditing.	 26.3.15
4. Dr. T. Parasasivayan - Local Society Nominee	4. Academic Auditing			 26.3.15
5. Mr. M. Kannasabapathi - Local Society Nominee	5. Submission of AAR			 26.3.15
6. Dr. D. Sridhar - Member				 26.3.15
7. Dr. M. Elango - Member				 26.3.15
8. Mr. S. Elango Subramanian - Member				 26.3.15
9. Dr. A. Seetha Ramani - Member				 26.3.15
10. Ms. S. Kavitha - Member				 26.3.15
11. Mr. V.T.G. Natarajan - Member				 26.3.15
12. Mr. R. Johnson Victor Babu - Coordinator - Member Secretary				 26.3.15

"R. JOHNSON VICTOR BABU,
Coordinator IQAC
The M.D.T. Hindu College,
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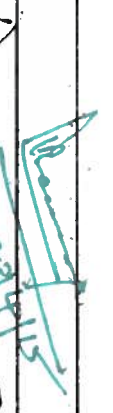
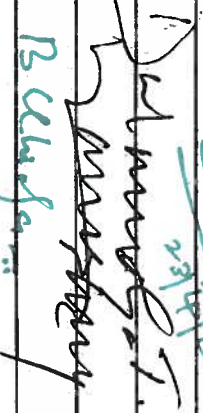
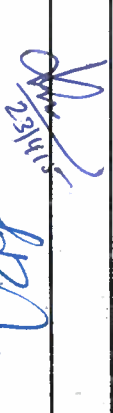
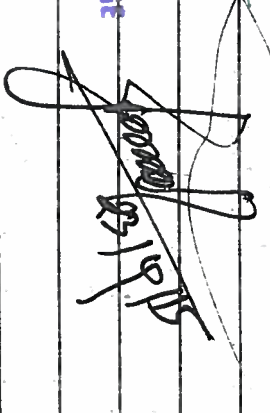
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THE MADURAI DHARMAM
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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 23.04.2015

Members Present	Subject	Discussion	Resolution	Signature
1. P. C. CHINNATHAMBAL - CHAIR PERSON	1. APPROVAL OF FINANCIAL STATEMENT 2014-15.	The Coordinator welcomed all members and explained the agenda. The minutes of last meeting was read. There was a discussion on the income and expenditure during the academic year 2014-15. Then the members approved the financial statement of the academic year.	1. To approve the financial statement of the financial year 2014-15.	 23/4/15
2. Mr. JALAYOY. T. RAMASAMY - MANAGEMENT REP.	2. PLANS FOR NEXT ACADEMIC YEAR.		2. To conduct Academic & Environmental Auditing in next academic year.	 23/4/15
3. Mr. B.T. CHIDAMBARAM - MANAGEMENT REP			3. To request the Management for the financial assistance for the construction of Teacher and New Students toilets.	 23/4/15
4. Dr. T. PARAMASIVAN - Local Society Member			4. To conduct more Students Leadership and Soft Skills Programme.	 23/4/15
5. Mr. M. KANAKASABATHI - Local Society Nominee			5. To start more job-oriented certificate course.	 23/4/15
6. Dr. D. SRIDHAR - MEMBER				 23/4/15
7. Dr. M. ELANGO - MEMBER				 23/4/15
8. Mr. S. ELANGO SUBRAMANIAM - MEMBER				 23/4/15
9. Dr. A. SEETHA RAMAN - MEMBER				 23/4/15
10. Ms. S. KAVITHA - MEMBER				 23/4/15
11. Mr. V.T.G. NATARAJAN - MEMBER				 23/4/15
12. Mr. R. JOHNSON VICTOR BABU - COORDINATOR & General Secretary		finally the Coordinator proposed Voted & thanks.		 23/4/15

R. JOHNSON VICTOR BABU,
Co-ordinator, IQAC
The M.D.T. Hindu College,
Tirunelveli - 10.

PRINCIPAL
THE MADURAI DIRAIVIAM
TAYUMANAVAR HINDU COLLEGE
PETTAI, TIRUNELVELI - 10.

THE M.D.T. HINDU COLLEGE

TIRUNEVELLI - 627 010

INTERNAD QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 01-09-2015

Members Present	Subject	Discussion	Resolution	Signature
1. D.S. SUBRAMANIAN - CHAIR PERSON.	1. PENDING SUBJECTS.	(The Coordinator welcomed all members. Then he explained the agenda. The minutes of the previous meeting was read. The pending issues were discussed. The construction of a new toilet for boys was discussed. Mr. Elango Subramanian suggested to conduct the Leadership Training Programme for students in every department. The Coordinator suggested to set up a separate library in all the departments. Mr. M. Elango suggested that some faculty should be made for Research Scholars. There was a discussion on consultancy services. Various subjects such as IT programmes for girls, Soft skill programmes, NET/SET coaching classes, and job-oriented certificate courses were discussed elaborately. Finally the coordinator proposed vote of thanks.	1. To request the Management for the construction of Boys' toilet.	S. Subramanian
2. Mr. DALANOV. T. RAMASAMY - MANAGEMENT REP.	2. CONSTRUCTION OF TOILETS.		2. To conduct the Leadership Training Programme in all the departments under the coordination of Mr. S. Elango Subramanian.	Mr. Dalanov T. Ramasamy
3. Mr. B.T. CHIDAMBARAM - MANAGEMENT REP.	3. LEADERSHIP AND SKILL PROGRAMMES		3. To set up preparatory department libraries.	B. Chidambaram
4. D.T. PARAMASIVAN - SOCIETY NOMINEE	4. JOB-ORIENTED COURSES.		4. To allot a section in the General Library for Research Scholars.	M. Elango
5. Mr. M. KANAKASABARATHI - SOCIETY NOMINEE	5. ANY OTHER MATTER		5. To conduct more Soft Skill and Placement Programmes.	M. Kanakasabarathi
6. D. J. SRIDHAR - MEMBER			6. To conduct more programmes for girls.	D. J. Sridhar
7. D. M. ELANGO - MEMBER			7. To start consultancy services.	D. M. Elango
8. Mr. S. ELANGO SUBRAMANIAN - MEMBER			8. To complete library automation.	S. Elango Subramanian
9. D. A. SEETHARAMAN - MEMBER			9. To continue Remedial / NET-SET coaching.	D. A. Seetharaman
10. Ms. S. KAVITHA - MEMBER			10. To start job-oriented certificate courses.	Ms. S. Kavitha
11. Mr. V.T.S. NARAYANAN - MEMBER				Mr. V.T.S. Narayanan
12. Mr. R. JOHNSON VICTOR BABU - COORDINATOR				Mr. R. Johnson Victor Babu
MEMBER SECRETARY.				

THE M.D.T. HINDU COLLEGE
TIRUNEVELLI - 627 010
INTERNAD QUALITY ASSURANCE CELL

COORDINATOR
MR. R. JOHNSON VICTOR BABU
The M.D.T. Hindu College,
Tirunelveli - 10.

PRINCIPAL
THE MADURAI DIRAVIAM
THAYANAVAR HINDU COLLEGE
PETTAL, TIRUNEVELLI - 10.

THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 30-10-2015.

Members Present	Subject	Discussion	Resolution	Signature
1. <u>Mr. S. Subramanian</u> - Chair Person	1. Academic Auditing	The Coordinator welcomed all the members and then he read the minutes of the previous meetings and actions taken to fulfill the resolutions made during the previous meeting. He explained about the Placement Cell and Women Cell organize various programmes for the students. The consultancy services were discussed. The Coordinator laid out the sectors which have already approached for the help of faculty members. Department-wise academic auditing was discussed. Many plans were suggested to fulfill the academic requirements and recommendation of Environmental Audit is. Finally the Coordinator proposed Vote of Thanks.	1. To strengthen the consultancy services.	<u>S. Subramanian</u>
2. <u>Mr. J. Manoj T. Ramasamy</u> - Management Rep	2. Environmental Auditing		2. To organize department-wise academic auditing for better performance.	<u>P. Selvi</u>
3. <u>Mr. B. T. Chidambaram</u> - Management Rep.	3. Funding Issues.		3. To nominate Mr. K. Subramaniam, Dept. of History to coordinate the Environmental auditing.	<u>30/10/2015</u>
4. <u>Dr. T. Paramasivan</u> - Local Society Nominee	4. Any Other Matter			
5. <u>Mr. M. Kanagasabapathi</u> - Local Society Nominee				
6. <u>Dr. D. Sridhar</u> - Member				<u>A. S. Sathya</u>
7. <u>Dr. M. Elango</u> - Member				<u>30/10/2015</u>
8. <u>Mr. S. Elango Subramanyam</u> - Member				<u>A. S. Sathya</u>
9. <u>Dr. A. Seetharaman</u> - Member				<u>A. S. Sathya</u>
10. <u>Ms. S. Kavitha</u> - Member				<u>A. S. Sathya</u>
11. <u>Mr. V. T. S. Natarajan</u> - Member				<u>V. T. S. Natarajan</u>
12. <u>Mr. R. Johnson Victor Babu</u> - Coordinator & Member Secretary		<u>R. JOHNSON VICTOR BABU</u> Coordinator, IQAC The M.D.T. Hindu College, Tirunelveli - 10.	<u>PRINCIPAL</u> 30/10/2015 THE MADURAI DIRAVIYAM THAYUMANAVAR HINDU COLLEGE PETTAI, TIRUNELVELI - 10.	<u>30/10/2015</u>

THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 15.03.2016

Members Present	Subject	Discussion	Resolution	Signature
1. J.S. SUBRAMANIAN - Chair Person	1. Formation of Data Centre.	The Coordinator welcomed all and he read the minutes of the previous meeting and actions taken to fulfill the resolutions made during the previous meeting. Then he explained the agenda of current meeting. The Coordinator explained the formation of Data Centre and other and the role of each committee.	1. To record the establishment of Data Centre and various committees.	S. Subramanian 15/3/16
2. Mr. Davay T. Ramasamy - MANAGEMENT REP	2. Formation of Various Committees.			
3. Mr. B.T. Chidambaram - MANAGEMENT REP	3. Establishment of LEAD Forum.		2. To record the formation of LEAD and HODP Forums.	P. Selvakumar
4. Mr. M.K. Kannasabapathi - Local Society Nominee	4. Establishment of HODP Forum.		3. To request the Management for the Solar lamps inside the campus.	M. Manoj Kumar
5. Dr. V. Manickam - Local Society Nominee	5. Conducting SLET/NET Coaching.		4. To request the Management for the improvement of seating facilities in the center.	V. Manickam
6. Dr. D. Sriphar - MEMBER	6. Any other matter.		5. To request the Management to speed up the process of constructing more toilets.	V.T.S. Natarajan
7. Dr. M. Elango. - MEMBER			6. To record the SLET/NET Coaching.	
8. Mr. S. Elango Subramanian - MEMBER				
9. Dr. A. Seetha Raman - MEMBER				
10. Dr. A. Rani Shanmuga Varma. - MEMBER				
11. Mr. V.T.S. Natarajan. - MEMBER				
12. Mr. R. Johnson Victor Babu. - COORDINATOR & MEMBER SECRETARY				

R. JOHNSON VICTOR BABU,
Coordinator, IQAC

The M.D.T. Hindu College,
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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 21.04.2016

Members Present	Subject	Discussion	Resolution	Signature
1. J. S. SUBRAMANIAN - CHAIR PERSON	1. APPROVAL OF FINANCIAL STATEMENT.	The Coordinator welcomed everyone and explained the agenda. The financial statement of the financial year 2015-16 was analysed by the members and the same was approved. The Coordinator explained the annual plans, made during the end of previous academic year and stated they were fulfilled. Then the plans for the Academic year 2016-17 were discussed. The faculty representatives explained their views on the quality improvement plans. The Management Representative agreed to recommend for the necessary financial assistance from the Management. Mr. P. T. Chidambaram the Management Representative insisted on obtaining higher grade in NAAC Assessment. The resolutions were passed. The Coordinator proposed Vote of Thanks.	1. To setup a Full time purpose Computer Laboratory for language proficiency and computer learning.	S. Subramanian 21/4/2016
2. Mr. D. A. V. RAMASAMY - MANAGEMENT REP	2. FULFILMENT OF YEAR PLAN (2015-16)			
3. Mr. B. T. CHIDAMBARAM - MANAGEMENT REP	3. PLANS FOR NEXT ACADEMIC YEAR (2016-17)			
4. Mr. M. KANAKASABATHI - LOCAL SOCIETY NOMINEE	4. ANY OTHER MATTER.			
5. J. V. MANICKAM - LOCAL SOCIETY NOMINEE				J. V. Manickam 21/4/2016
6. D. D. SRIDHAR - MEMBER				
7. D. M. ELANGO - MEMBER				
8. M. S. ELANGO SUBRAMANIAN - MEMBER				
9. J. A. GEETHA RAMAN. - MEMBER				
10. D. A. RAM SANKARANARAYANAN - MEMBER				
11. Mr. V. T. S. NATARAJAN - MEMBER				V. T. S. Natarajan 21/4/16
12. Mr. R. JOHNSON VICTOR BABU - COORDINATOR				
MEMBER SECRETARY				

R. JOHNSON VICTOR BABU
Coordinator, IQAC
The M.D.T. Hindu College,
Tirunelveli - 10

5. Subramanian
PRINCIPAL
THE MADURAI DIRAVIAM
THAYUMANAVAR HINDU COLLEGE
PETTAI, TIRUNELVELI - 10.

THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAD QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 08.07.2016

Members Present	Subject	Discussion	Resolution	Signature
1. J. S. SUBRAMANIAN - Chair Person	1. EXPRESSING GRATITUDE TO THIRU. DALAVY. T. RAMASAMY.	The Coordinator welcomed all the members and read the minutes of previous meeting. Then he briefed the agenda of the meeting. All the members expressed their deepest condence by a silent homage for two minutes for the demise of Thiru. Dalavy. T. Ramasamy, Management Representative, IQAC and the Treasurer of the Educational Society. Also they welcomed the new Management Representative Mr. R. Suresh. Then there was a discussion over the NAAC sponsored National Conference.	1. To add Thiru. R. Suresh as the Management Representative in the place of Thiru. Dalavy T. Ramasamy.	S. Suresh
2. Mr. B. T. CHIDAMBARAM - Management Rep	2. NAAC SPONSORED NATIONAL CONFERENCE		2. To form a 12 member committee to organise the NAAC sponsored National Conference	B. Chidambaram
3. Mr. R. SURESH - Management Rep	3. ANY OTHER MATTER			
4. Mr. M. KANAGA SUBBAYYAR - Local Society Nominee				
5. D. V. MANICKAM. - Local Society Nominee				
6. D. D. SRIDHAR - MEMBER				
7. D. M. ELANGO - MEMBER				
8. Mr. S. ELANGO SUBRAMANIAM - MEMBER				
9. D. A. SETHA RAMAN. - MEMBER				
10. D. A. RANI CHANDRASEKAR - MEMBER				
11. Mr. V. T. S. NATARAJAN - MEMBER				
12. Mr. R. JOHNSON VICTOR BABU. - COORDINATOR				
MEMBER SECRETARY				

R. JOHNSON VICTOR BABU,
Co-ordinator, IQAC
The M.D.T. Hindu College,
Tirunelveli - 10.

S. Suresh
PRINCIPAL
THE MADURAI DIRAVIAM
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PETTAI, TIRUNELVELI - 10.

THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAD QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 06.10.2016.

Members Present	Subject	Discussion	Resolution	Signature
1. D. S. SUBRAMANIAN - CHAIR PERSON.	1. REVIEW OF IQAC ACTIVITIES.	The Coordinator welcomed the members and briefed the agenda. Then he read the minutes of the previous meeting. He thanked the management for their financial help and moral support to conduct the NAAC sponsored National Conference.	1. To thank the Management in person for their support in conducting the National Seminar.	S. Selvaraj
2. Mr. B. T. CHIDAMBARAM - MANAGEMENT REP	2. PREPARATION OF	The Committee reviewed the entire activities and planned the IQAC and various suggestions were made.	2. To conduct special meetings for the Cribentem-wise Committees to quicken the process.	M. S. Selvaraj
3. Mr. R. SURESH. - MANAGEMENT REP	3. ANY OTHER MATTER.	Then the discussion was made on SSR preparation. The Coordinator explained the progress in SSR preparation by various conveners of different committees. The Coordinator explained the new circular of NAAC that the AQAR was mandatory and he placed the prepared AQAR copy for the Academic years 2013-14, 2014-15 and 2015-16 and the same was scrutinised by the members and was approved.	3. To send the AQAR before Nov-2016.	B. Selvaraj
4. Mr. M. KANAKA ARABATHI - Local Society Nominee			4. To conduct a meeting for HODs regarding Academic Audit.	M. S. Selvaraj
5. Dr. V. MANICKAM. - Local Society Nominee			5. To conduct meetings for various teachers of the teaching & non-teaching members.	M. S. Selvaraj
6. Dr. D. SRIDHAR - MEMBER				
7. Dr. M. ELANGO. - MEMBER				
8. Mr. S. ELANGO / SUBRAMANIAN - MEMBER				
9. Dr. A. SEETHA KANAN. - MEMBER				
10. Dr. A. RANI SHANMUGA MOHYAN. - MEMBER				
11. Mr. V. T. S. NATARAJAN. - MEMBER				
13. Mr. R. JOHNSON VICTOR BABU - COORDINATOR & MEMBER SECRETARY		Finally the coordinator proposed Vote of Thanks.		

R. JOHNSON VICTOR BABU
Coordinator, IQAC

The M.D.T. Hindu College,
Tirunelveli-627 010

S. Selvaraj

PRINCIPAL
THE MADURAI DHARMA
THAYUMANAVAR HINDU COLLEGE
PETTAI, TIRUNELVELI - 627 010.

V.T. S. Selvaraj

6/10/16

A. S. Selvaraj

6/10/16

6/10/16

THE M.D.T. HINDU COLLEGE

TIRUNELVELI - 627 010

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Steering Committee Meeting held on 05.01.2017.

Members Present	Subject	Discussion	Resolution	Signature
1. J.S. SUBRAMANIAN - CHAIR PERSON	1. DEPARTMENT PROFILES.	The Coordinator welcomed all the members and he briefed the agenda. Then he read the minutes of previous meeting and explained the action taken report.	1. Arrange meetings with all departments regarding Department Profiles.	S. Suresh
2. Mr. B.T. CHIDAMBARAM - MANAGEMENT REP.	2. SSR PREPARATION	He also informed that the AQAR of the three academic years had been mailed to NAAC on 04.11.2016, 05.11.2016 and 15.11.2016 respectively. Then a discussion was made on the preparation of department profiles.	2. To arrange a meeting with SSR conveners to make a final verification of SSR.	M. Thevaraj
3. Mr. P. SURESH - MANAGEMENT REP.	3. INFRASTRUCTURAL IMPROVEMENT.	Also the SSR first draft was viewed and many suggestions were made. The members suggested some infra structural improvement and the management representative agreed to recommend the above in the Management Meeting.	3. To request the management to fulfill the suggested infra structural improvements.	V. Manickam
4. Mr. M. KANAGA SABAATHI - LOCAL SOCIETY NOMINEE	4. ANY OTHER MATTER			
5. Dr. V. MANICKAM - LOCAL SOCIETY NOMINEE				
6. Dr. J. SRIDHAR - MEMBER				
7. Dr. M. ELANGO - MEMBER				
8. Mr. A. EVANAO SUBRAMANIAN - MEMBER				
9. Dr. A. SEETHA RAMAN. - MEMBER				
10. Dr. A. KANTHIAVARIVU - MEMBER				
11. Mr. V.T.S. NATARAJAN - MEMBER				
12. Mr. R. JOHNSON VICTOR BABU - COORDINATOR				
MEMBER SECRETARY				

M. JOHNSON VICTOR BABU,
Co-ordinator, IQAC
The M.D.T. Hindu College,
Tirunelveli - 10.

S. Suresh
PRINCIPAL
THE MADURAI DIRAVIYAM
THAYUMANAVAR HINDU COLLEGE
PETTAI, TIRUNELVELI - 10.

THE M.D.T. HINDU COLLEGE

TIRUNELVEL

INTERNAL QUALITY

MANAGEMENT CELL

Minutes of the Steering Committee Meeting held on 20-04-2017

Members Present	Subject	Discussion	Resolution	Signature
1. S. Subramanian - Chair Person	1. Approval of Financial Statement	The Coordinator welcomed all the members and briefed the agenda. Then he read the minutes of the previous meeting and presented the action taken report.	1. To approve the Financial Statement of the Financial Year 2016-17.	S. Subramanian 20/4/17
2. Mr. B.T. Chidambaram - Management Rep.	2. Review of Year Plan			B. Chidambaram
3. Mr. R. Suresh - Management Rep.	3. Plans for Next Academic Year	The Coordinator placed the financial statement of the Financial Year 2016-17 for approval. The members read and approved it.	2. To complete the renovation work in the library building.	M. Ranganathan
4. Mr. M. Kanagaraj - Local Society Nominee	4. Any other matter	The plans designed in the beginning of the academic year were reviewed. The Academic year 2017-18 were designed.	3. To make an extension of ladies toilet.	
5. Dr. V. Manickam - Local Society Nominee		The members thanked the Management and the Management representatives for their support and encouragement.	4. To make the Online submission of SSR	
6. Dr. P. Srihar - Member		The Coordinator proposed the vote of thanks.	5. To make more number of fire extinguishers in all the buildings.	
7. Dr. M. Elango - Member			6. To fix more number of movable dustbins in the college campus.	
8. Mr. B. Elango - Member			7. To strengthen the outreach programmes.	
9. Dr. A. Jeetha - Member			8. To conduct more number of leadership and personality development programmes.	
10. Dr. A. Rani - Member				
11. Mr. V.T.S. Natarajan - Member				
12. Mr. R. Johnson - Coordinator				
13. Mr. R. Johnson - Member Secretary				

A. JOHNSON VICTOR BABU
Coordinator, IQAC
The M.D.T. Hindu College
Tirunelveli - 627 001

PRINCIPAL
THE MADURAI DIRAVIYAM
THAYUMANAVAR HINDU COLLEGE
PETTAI, TIRUNELVELI - 627 001

S. Subramanian

V.T.S. Natarajan

20/04/17

Dr. P. Srihar

Dr. M. Elango

Dr. V. Manickam

M. Ranganathan

THE M.D.T. HINDU COLLEGE

TIRUNELVELI

INTERNAL QUALITY

MANAGEMENT CELL

Minutes of the Steering Committee Meeting held on 18.08.2017.

Members Present	Subject	Discussion	Resolution	Signature
1. S. Subramanian. - CHAIR PERSON.	1. ANNUAL PLAN 2. RESULT ANALYSIS	The Coordinator welcomed all the members. Then he briefed the agenda and read the minutes of previous meeting. The implementation of the annual plans was discussed. The results of April-2017 University exams were analysed. Conducting remedial classes was suggested. Placing a faculty member in the place of Dr. K. Balasubramanian of the department of Physics. The Coordinator proposed the following:	1. to take steps to fulfil the annual plans. 2. to conduct the remedial classes for the students who have failed in the university exams. 3. to request the management to nominate Dr. K. Balasubramanian as Steering Committee member in the place of Dr. D. Sridhar.	S. Subramanian 18/8/17
2. Mr. B.T. GUDAMBARAM - MANAGEMENT REP	3. REMEDIAL CLASSES. 4. APPLICATION FOR REACREDITATION.			P. Manickam
3. Mr. R. SURESH. - MANAGEMENT REP	5. ANY OTHER MATTER			P. Manickam
4. Mr. M.K. KANAKA SAKARATHI - MANAGEMENT NOMINEE				P. Manickam
5. Dr. V. MANICKAM - LOCAL SOCIETY NOMINEE				P. Manickam
6. Dr. D. SRIDHAR - MEMBER				P. Manickam
7. Dr. M. ELANGO - MEMBER				P. Manickam
8. Mr. S. ELANGO SUBRAMANIAN. - MEMBER				P. Manickam
9. Dr. A. SEETHA RAMAN. - MEMBER				P. Manickam
10. Dr. A. RANI SANKARANARAYANAN. - MEMBER				P. Manickam
11. Mr. V.T.S. NATARAJAN - MEMBER				P. Manickam
12. Mr. R. JOHNSON VICTOR BABU - COORDINATOR & MEMBER SECRETARY.				P. Manickam

S. Subramanian
18.08.2017
Co-ordinator, IQAC
The M.D.T. Hindu College,
Tirunelveli - 610.

S. Subramanian
PRINCIPAL
THE MADURAI DIRAVIAM
THAYUMANAVAR HINDU COLLEGE
PETTAI, TIRUNELVELI - 610.

RETIRED FROM SERVICE